



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS
Brgy. PotoI, Tayabas City



DEPED-TAY-DM-SGOD-19- 231

TO : **OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT,
CHIEF EDUCATION SUPERVISORS, HEADS, PUBLIC
ELEMENTARY AND SECONDARY SCHOOLS AND
ALL OTHERS CONCERNED**

FROM : **CATHERINE P. TALAVERA, CESO VI**
Schools Division Superintendent

SUBJECT : **SEARCH FOR OUTSTANDING VOLUNTEERS 2019 OF THE
PHILIPPINE NATIONAL VOLUNTEER COORDINATING
AGENCY**

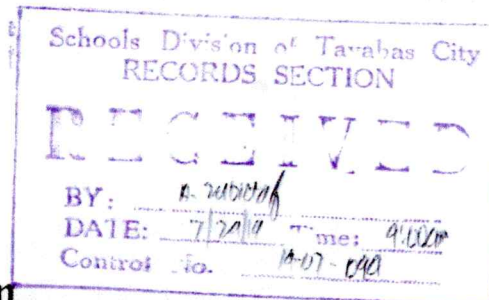
DATE : **AUGUST 1, 2019**

1. Pursuant to DepEd Memorandum No. 092 S. 2019 entitled "Search for Outstanding Volunteers 2019 of the Philippine National Volunteer Coordinating Agency (PNVSCA), the City Schools Division of Tayabas encourages all public and private elementary and secondary schools to submit their nominations.
2. This search aims to identify and recognize outstanding Filipino volunteers and their exemplary performance and achievements in empowering communities and promoting volunteerism as a way of life, contributory to nation-building.
3. School heads shall submit to this Office the duly accomplished nomination form together with the supporting documents of accomplishment of the nominee on or before August 9, 2019 5 pm at the School Governance and Operations Division. For more information, please contact Joan Kathleen T. Brizuela at joan.brizuela@deped.gov.ph.
4. Attached herewith is a copy of Memorandum No. 092, nomination form and other information for your guidance.
5. Immediate dissemination of this memorandum is desired.





Republic of the Philippines
Department of Education



25 JUL 2019

DepEd MEMORANDUM
No. **092**, s. 2019

**SEARCH FOR OUTSTANDING VOLUNTEERS 2019 OF THE PHILIPPINE
NATIONAL VOLUNTEER SERVICE COORDINATING AGENCY**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Minister of Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Philippine National Volunteer Service Coordinating Agency (PNVSCA) of the National Economic and Development Authority (NEDA) announces the **Search for Outstanding Volunteers (SOV) 2019**. The SOV is the centerpiece activity of the National Volunteer Month, which is celebrated pursuant to the Presidential Proclamation No. 55, s. 1998 entitled **Declaring the Month of December of Every Year as the National Volunteer Month**.

2. The SOV aims to identify and recognize outstanding Filipino volunteers and their exemplary performance and achievements in empowering communities and promoting volunteerism as a way of life, contributory to nation-building.

3. The SOV has the following categories:

a. National Outstanding Volunteer Award

i. Individual

- Youth
- Adult

ii. Organization

- Non-Profit
- Corporate

iii. Special Award for Local Government Unit

b. Volunteer Lifetime Achievement Award

- i. Individual
- ii. Organization

4. Enclosed are the Nomination Checklist, Nomination Forms, and Directory of Regional Search Committees and SOV-National Search Committee (NSC) Secretariat. These documents and other information, education and communication materials may also be obtained from the PNVSCA, NEDA regional offices, the Regional Planning and Development Office of the BARMM, or downloaded at <http://bit.ly/2019SOV>.

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BY: Opd millam

5. Nomination forms must be submitted to the concerned Regional Search Committee (RSC) covering the area where majority of the volunteer program, project, or service of the nominee is implemented. The deadline for submission of nominations is on **August 15, 2019**.

6. The awarding ceremony will be held in December 2019 during the celebration of the National Volunteer Month. The PNVSCA will cover the transportation, accommodation, and meals of the awardees during their attendance to the awarding ceremony.

7. For more information, please contact the **Search for Outstanding Volunteer-National Search Committee (SOV-NSC) Secretariat**, Philippine National Volunteer Service Coordinating Agency, G/F Sugar Center Building, North Avenue, Diliman, Quezon City through email at info@pnvsca.gov.ph or telephone nos. (02) 247-7934 and (02) 927-6847.

8. Immediate dissemination of this Memorandum is desired.


ATTY. NEPOMUCENO A. MALALUAN
Undersecretary
Officer-in-Charge

Encls.:
As stated

Reference:
None

To be indicated in the Perpetual Index
under the following subjects:

AWARDS
BUREAUS AND OFFICES
CELEBRATIONS AND FESTIVALS
LEGISLATIONS
SEARCH



SEARCH FOR OUTSTANDING VOLUNTEERS NOMINATION REQUIREMENTS



NOMINATION CHECKLIST AND DOCUMENTARY REQUIREMENT

For Individual Category

- ☐ Nomination Form
- ☐ Endorsement from organization in case of an individual volunteer who is a member of an organization and is being nominated for his/her contributions to the organization
- ☐ Supporting documents to the accomplishments of the nominee that may include but is not limited to:
 - Volunteer Program profile including areas of coverage and beneficiaries within the duration set per category
 - Activity reports or write-ups
 - Implementation plan for the past three (3) years for the youth and five (5) years for adult
 - Implementation plan for the following year for both the youth and adult
 - Published and unpublished articles about the nominee or his/her project
 - Testimonials from beneficiaries and/or project partners
 - Awards and/or Certificate of Recognition received related to volunteerism
 - In-action photos
 - Video documentation
 - Security information
 - List of partner organization/s within the duration set per category

For Organization Category

- ☐ Nomination Form
- ☐ Certificate of registration from SEC and/or other duly recognized accrediting government institution; or recognition as a volunteer organization by the local government, local institution, or community being provided with volunteer services. (GOCCs and LGU are not required to submit.)
- ☐ Supporting documents to the accomplishments of the nominee that may include but is not limited to:
 - Organizational Profile
 - Volunteer Program profile including areas of coverage and beneficiaries
 - Activity reports or write-up
 - Implementation plan for the past three (3) years for corporate and five (5) years for non-profit
 - Implementation plan for the following year for both the corporate and non-profit
 - Published and unpublished articles about the nominee and its project
 - Testimonials from beneficiaries and/or project partners
 - Awards and/or Certificate of Recognition received related to volunteerism
 - In-action photos
 - Video documentation
 - Security information
 - List of partner organization/s within the duration set per category



SEARCH FOR OUTSTANDING VOLUNTEERS

NOMINATION REQUIREMENTS



For Special Award for LGU

- ☐ Nomination Form
- ☐ Supporting documents to the accomplishments of the nominee that may include but is not limited to:
 - LGU Profile, list of staff handling volunteer program
 - Volunteer Program profile including areas of coverage, beneficiaries, and list of partners and volunteer individuals or organizations
 - Activity reports or write-up
 - Implementation plan for the past two (2) years
 - Implementation plan for the following year
 - Published and unpublished articles about the nominee and its project
 - Testimonials from beneficiaries and/or project partners
 - Awards and/or Certificate of Recognition received related to volunteerism
 - In-action photos
 - Video documentation
 - Budget Allocation for the Volunteer Program

I. BACKGROUND			
A. Source of Income:		<input type="checkbox"/> Employed	<input type="checkbox"/> Business
		<input type="checkbox"/> Self-Employed	
<input type="checkbox"/> Others, specify:			
B. If employed, name of employer:			
C. Organizational/Institutional Affiliation:			
Name of Org/Institution	Position/Role	Term/Service period	Remarks

To include the motivation of the volunteer, most significant accomplishment/s as volunteer, and the challenge/s faced in volunteering.

Program/ Activity/ Project	Objectives	Target Area/ Beneficiaries	Specific Role/ Task of the nominee	Partners/Fundi ng/ Other Resource Mobilization	Remarks

IV. AWARDS/RECOGNITION IN VOLUNTEERISM

Page 1 of 2 | SOV Nomination Form Individual Category



SEARCH FOR OUTSTANDING VOLUNTEERS

NOMINATION FORM – INDIVIDUAL CATEGORY



(Use separate sheet if necessary.)			

Submitted by:

Name and Signature:	
Designation:	
Name and Address of Organization	
Home Address:	
Tel No./Fax No./Mobile No.	
Email:	



SEARCH FOR OUTSTANDING VOLUNTEERS

NOMINATION FORM – ORGANIZATION CATEGORY



ORGANIZATION	<input type="checkbox"/> Non-Profit
	<input type="checkbox"/> Corporate
Name of Organization:	
Address:	
Classification	<input type="checkbox"/> Foundation <input type="checkbox"/> NGO <input type="checkbox"/> Employees' Association <input type="checkbox"/> Others, specify:

I. BACKGROUND

A. Name/Position of Current Head of Organization			
B. Name/s of Incorporators/Founding Members			
C. Personnel/Staff Complement			
No. of Paid Employees	Regular:	Contractual:	Total:
No. of Volunteers Engaged	Full Time:	Part time/Periodic:	
D. Date Established			
E. Registration/Accreditation Status	<input type="checkbox"/> SEC	<input type="checkbox"/> LGU	<input type="checkbox"/> Others:
F. Organizational/Institutional Affiliation	<input type="checkbox"/> DSWD	<input type="checkbox"/> DA	<input type="checkbox"/> Others:

II. ORIGIN/VISION/MISSION

(Use separate sheet if necessary.)

III. VOLUNTEERING EFFORTS

Program/Activity /Project (PAP)	Objectives	Target Area/ Beneficiaries	No of Volunteers Engaged	Partners/Fundi ng/ Other Resource Mobilization	Remarks

(Use separate sheet if necessary.)



SEARCH FOR OUTSTANDING VOLUNTEERS

NOMINATION FORM – ORGANIZATION CATEGORY



IV. AWARDS/RECOGNITION IN VOLUNTEERISM			
Title of Award	Nature/Objective of Award	Date Given	Awarding Body

(Use separate sheet if necessary.)

Submitted by:

Name and Signature:	
Designation:	
Name and Address of Organization	
Home Address:	
Tel No./Fax No./Mobile No.	
Email:	



Name of LGU:
Address:

I. BACKGROUND

A. Name of Local Chief Executive			
B. Personnel/Staff Complement for the Volunteer Program			
<u>No. of Paid Employees</u>	Regular:	Contractual:	Total:
<u>No. of Volunteers Engaged</u>	Full Time:	Part time/Periodic:	

II. LIST OF ORDINANCES RELATED TO VOLUNTEERISM

(Use separate sheet if necessary.)

[illegible]

III. VOLUNTEER PROGRAM

Program/Activity /Project (PAP)	Objectives	Target Area/ Beneficiaries	No of Volunteers Engaged	Partners/Fundi ng/ Other Resource Mobilization	Remarks

(Use separate sheet if necessary.)



SEARCH FOR OUTSTANDING VOLUNTEERS

NOMINATION FORM – SPECIAL AWARD FOR LGU



IV. AWARDS/RECOGNITION IN VOLUNTEERISM			
Title of Award	Nature/Objective of Award	Date Given	Awarding Body

(Use separate sheet if necessary.)

Submitted by:

Name and Signature:	
Designation:	
Name and Address of Organization	
Home Address:	
Tel No./Fax No./Mobile No.	
Email:	